

Online Application Procedure for applicants who are not enrolled in junior high school Main Entrance Examinations

①～⑧ Registration & Payment: January 14th to February 3rd

① Prepare the documents.

Prepare the documents you need to submit to your desired high school.
→ See the [Entrance Examination Procedure](#).

② Check 志願者マニュアル(しがんしゃまにゅある) (the manual for online application).

You can find the manual on the website of your desired high school starting in late December.

③ Go to the internet application site.

Enter 出願登録サイト(しゅつがんとろくさいと) (internet application site) on the website of your desired high school.

④ Register your ID (email address).

Register your email address to the internet application site.

⑤ Upload your ID photo.

Upload your ID photo to the internet application site.

⑥ Register your information.

Register your information (name, date of birth, the junior high school you graduated from, etc.).

⑦ Your parent or guardian confirms your information.

Your parent or guardian confirms your information and ticks the box.

⑧ Pay the examination fee.

Choose a payment method* and pay the examination fee.
*credit card / convenience store payment / Pay-easy

• Once you have paid the examination fee, you cannot change the information you registered.

⑨～⑭ Submission of documents: February 4th to February 6th (noon)

⑨ Print out the 宛名票(あてなひょう) (address label).

You can find 宛名票(あてなひょう) (address label) on マイページ(My Page) on the internet application site.

⑩ Mail the documents to the high school you applied to.

Paste the 宛名票(あてなひょう) (address label) on an envelope and put all the necessary documents in it. Bring it to a post office and send it by registered mail.(簡易書留(かんいしかきとめ)) Be sure to use the delivery date specification service (配達日指定(はいたつびしてい)) and set it to be delivered on February 4th or 5th.

• To use the delivery date specification service, you need to bring the letter to the post office before January 31st.

⑪ Receive the application completion email.

The high school you applied to will send an application completion email (受理完了メール(じゅりかんりょうめーる)) by February 7th.

• You can check the email on your "My Page." If you do not receive the email from the high school, call the high school on February 10th.

⑫ Print out your 受検票(じゅけんひょう) (admission ticket for examination).

You can print out your 受検票(じゅけんひょう) (admission ticket for examination) from February 8th.

⑬ Check the information for the applicants.

Find the information sheet on the website of the high school you applied to.

⑭ Take the examination.

Bring your 受検票(じゅけんひょう) (admission ticket for examination) to the examination.

Online Application Procedure for applicants who are not enrolled in junior high school Secondary Entrance Examination / Chiba-Omiya High School's Second Examination

①～⑦ Registration & Payment: March 4th (4 PM) to March 6th

① Check the high schools that will conduct the Secondary Entrance Examination

You can find the list of high schools that will conduct the Secondary Entrance Examination on the Chiba Prefectural Board of Education website.



② Go to the internet application site.

Enter 出願登録サイト(しゅつがんとうろくさいと) (internet application site) on the website of your desired high school .



③ Register your ID (email address).

Register your email address to the internet application site.

・ If you have already registered it, you don't need to do it.



④ Upload your ID photo.

Upload your ID photo to the internet application site.

・ If you have already uploaded it, you don't need to do it.



⑤ Register your information.

Register your information (name, date of birth, the junior high school you graduated from, etc.).



⑥ Your parent or guardian confirms your information.

Your parent or guardian confirms your information and ticks the box.



⑦ Pay the examination fee.

Choose a payment method* and pay the examination fee.
*credit card / convenience store payment / Pay-easy

・ Once you have paid the examination fee, you cannot change the information you registered.

⑧ Submission of documents: March 7th

⑧ Submit the documents to the high school you applied to.

Bring all the necessary documents to the high school you applied to. Receive the receipt of documents and other documents from the high school.



⑨ Receive the application completion email.

The high school you applied to will send an application completion email (受理完了メール) (じゅりかんりょうめーる) on March 7th. You can check the email on your "My page".

・ You can check the email on your "My page".



⑩ Print out your 受検票(じゅけんひょう) (admission ticket for examination).

You can print out your 受検票(じゅけんひょう) (admission ticket for examination) from March 8th.



⑪ Take the examination.

Bring your 受検票(じゅけんひょう) (admission ticket for examination) to the examination.